



APPLICATION FOR ENROLMENT

Email: admin@sjredcliffs.catholic.edu.au

Office use only	Entered SAS:	ESL: Yes <input type="checkbox"/> No <input type="checkbox"/>	Birth Cert Supplied:
Date received:	Family Code:		Imm History Supplied:
Start date:	Student Code:		Baptism Cert Supplied:
Family: New <input type="checkbox"/> Existing <input type="checkbox"/>	VSN:		Court Orders / Other Supplied:
Grade:	House:	Fees generated:	

STUDENT DETAILS:		
Surname:	Entry Year:	Entry Level/Grade:
First Name/s:		
Preferred first name:		
Date of birth:	Religion:	
Gender:	Male <input type="checkbox"/>	Female <input type="checkbox"/>

HOME ADDRESS OF STUDENT	
Street number & name:	
Suburb:	Post code:

SACRAMENTAL INFORMATION		
Baptism:	Date:	Parish:
Confirmation:	Date:	Parish:
Reconciliation:	Date:	Parish:
Communion:	Date:	Parish:
Current Parish:		

PREVIOUS SCHOOL / PRE-SCHOOL PERMISSION	
Name of previous school/pre-school:	
Grade at previous school (if primary):	First year at primary school:
I/We give permission for school to contact previous school or pre-school: YES <input type="checkbox"/> NO <input type="checkbox"/>	
Signature:	

NATIONALITY		
Government requirement	Nationality:	
In what country was the student born:	<input type="checkbox"/> Australia	<input type="checkbox"/> Other – please specify:
If born overseas -	Date arrived in Australia:	Date started school in Australia:
Government requirement	Is the student of Aboriginal or Torres Strait Islander origin?	
	No <input type="checkbox"/>	
	Yes, Aboriginal <input type="checkbox"/>	
		Yes, Torres Strait Islander <input type="checkbox"/>

LANGUAGE				
Government requirement	Does the student or their mother/guardian or their father/guardian speak a language other than English at home? (If more than one language, indicate the one that is spoken most often)			
		Student	Mother/guardian	Father/guardian
No	English only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	Other – please specify			

IF NOT BORN IN AUSTRALIA CITIZENSHIP STATUS REQUIRED**Government requirement please indicate relevant category below:**

(Original documents to be sighted and copies to be retained by the school)

Yes	Australian citizen (Naturalisation Certificate or Australian Passport number if Country of Birth is not Australia)
<input type="checkbox"/>	<input type="checkbox"/> Naturalisation Certificate Number: _____ <input type="checkbox"/> Australian Passport Number: _____ <input type="checkbox"/> Entry to Australia Visa Subclass number: _____
<input type="checkbox"/>	Not currently an Australian Citizen – please provide further details as appropriate below:
<input type="checkbox"/>	Permanent resident (passport number if Country is not Australia) Number: _____
	What is the Visa Subclass Number? _____
<input type="checkbox"/>	Temporary Resident (passport and visa)
	What is the Visa Subclass Number? _____
<input type="checkbox"/>	Foreign National without residential status (passport and visa)
	What is the Visa Subclass Number? _____
<input type="checkbox"/>	Other/Visitor/Student/Passport/Other/Visa (passport and visa)
	What is the Visa Subclass Number? _____

MOTHER/GUARDIAN

Surname:		Title (eg. Mr/Ms)		First Name:	
Residential Address:					
Postal Address:					
Home Phone:		Work Phone:		Mobile:	
Email:					
Government Requirement		Occupation:		What is the occupation group? (Select from list of parental occupation groups, refer page 5)	
Employer:					
Religion:				Nationality:	
Country of Birth:		<input type="checkbox"/> Australia		<input type="checkbox"/> Other (please specify)	
Government Requirement		What is the highest year of primary or secondary school the mother/guardian has completed: (tick one box only)			
Year 9 or equivalent or below <input type="checkbox"/>		Year 10 or equivalent <input type="checkbox"/>		Year 11 or equivalent <input type="checkbox"/>	
Year 12 or equivalent <input type="checkbox"/>					
Government Requirement		What is the level of the highest qualification the mother/guardian has completed: (tick one box only)			
No further qualification after secondary school <input type="checkbox"/>		Certificate I to IV (Including Trade Certificate) <input type="checkbox"/>		Advanced Diploma/Diploma <input type="checkbox"/>	
		Bachelor degree or above <input type="checkbox"/>			

FATHER/GUARDIAN

Surname:		Title (eg. Mr/Ms)		First Name:	
Residential Address:					
Postal Address:					
Home Phone:		Work Phone:		Mobile:	
Email:					
Government Requirement		Occupation:		What is the occupation group? (Select from list of parental occupation groups on page 5)	
Employer:					
Religion:				Nationality:	
Country of Birth:		<input type="checkbox"/> Australia		<input type="checkbox"/> Other (please specify)	
Government Requirement		What is the highest year of primary or secondary school the father/guardian has completed: (tick one box only)			
Year 9 or equivalent or below <input type="checkbox"/>		Year 10 or equivalent <input type="checkbox"/>		Year 11 or equivalent <input type="checkbox"/>	
Year 12 or equivalent <input type="checkbox"/>					
Government Requirement		What is the level of the highest qualification the father/guardian has completed: (tick one box only)			
No further qualification after secondary school <input type="checkbox"/>		Certificate I to IV (Including Trade Certificate) <input type="checkbox"/>		Advanced Diploma/Diploma <input type="checkbox"/>	
		Bachelor degree or above <input type="checkbox"/>			

SCHOOL REPORTSDo you want duplicate copies of Student Reports? Yes No

NEWSLETTERSDo you want to receive an email copy of the Newsletter? Yes No

If yes, email address:

TRAVEL

Method of travel to school:

Distance from school (kms):

MEDICAL INFORMATION

Doctor's Name:

Address:

Suburb:

Postcode:

Phone:

Medicare No:

Ref No:

Expiry:

Private Health:

Yes No

Fund:

Number:

Ambulance:

Yes No

Number:

Medical Condition:

Please specify any medical conditions the student suffers from eg. Asthma, diabetes and/or any prescribed medications taken by the student. A medication Action Plan will be sent home for you to complete.

Allergies:

*Please list any known allergies the student has eg. Allergy to nuts, penicillin, bee stings including specific details.***Has the student been diagnosed as being at risk of anaphylaxis**Yes No **If yes, does the student have an EpiPen or Anapen?**Yes No

This application gives you the opportunity to provide information that will facilitate the smooth transition of your child into our school. It will assist the school to develop appropriate strategies to meet the particular needs of your child. If the information provided is incomplete or misleading, any decision made as to enrolment may be revised.

SPECIAL NEEDS

Does your child have: (please tick)

Autism

Behavior disorders

A hearing impairment

An intellectual disability

A language disorder /
Speech

Mental health issues

A particular disability

A vision impairment

ADD/ADHD

Giftedness

Acquired brain injury

Difficulties in basic areas of learning

None of the above

Other (please specify)

If your child does have a special need please can you assist us by providing the following information:

	YES	NO
Details of additional learning needs/special needs provided (please provide all relevant information)	<input type="checkbox"/>	<input type="checkbox"/>
Medical/allied health/counsellor or therapist professional reports attached (please provide all relevant information)	<input type="checkbox"/>	<input type="checkbox"/>

SIBLINGS

List all children in your family (oldest to youngest) including applicant

Name	Date of Birth	M / F	School/Pre-school	Year/Grade

HOME CARE ARRANGEMENTS Living with Mother and Father Single parent – Mother / Father (please circle) Living in a step family Shared parenting eg. One week with mother, next with father Other: (Please indicate)

FEE PAYMENT

Who will be responsible for the payment of the school fees and levies? Please tick a box

 Both parents Mother only Father only Guardian Other.....

Health Care Card No:

Expiry Date:

COURT ORDERS (If applicable)Are there any current court orders relating to the student? Yes No

If yes, copies of these court orders eg: AVOs, Family Court/Federal Magistrates Court orders or other relevant court orders must be provided.

Is there any other information you wish to provide to the school to be aware of?

EMERGENCY CONTACT INFORMATION**EMERGENCY CONTACT 1 (other than parents)**Name _____ Relationship to child: *(eg. Aunt, grandmother, etc.)*Phone Number: *(school hours)* _____ Mobile No.: _____**EMERGENCY CONTACT 2 (other than parents)**Name _____ Relationship to child: *(eg. Aunt, grandmother, etc.)*Phone Number: *(school hours)* _____ Mobile No.: _____**SIGNATURES:**

Mother/Guardian:

Name _____

Date: / /

Signature _____

Father/Guardian:

Name _____

Date: / /

Signature _____

Documentation required to accompany this application, please attach:

Birth Certificate

Immunisation History Statement (Medicare)

Baptism Certificate (If applicable)

Any other relevant documentation including Visa verification, court orders or medical reports

Occupation Groups

Please select the appropriate group from the following list. If you are not currently in paid work but have had a job in the last 12 months, or have retired in the last 12 months, please use your last occupation to select from the list. If you have not been in paid work for the last 12 months, enter 'N' into the 'occupation' field on the enrolment form.

<p style="text-align: center;">Occupation Group A Senior management in large business organisation, government administration and defence, and qualified professionals</p> <p>Senior Executive/Manager/Department Head in industry commerce, media or other large organisation Public Service Manager (Section head or above), regional director, health/education/police/fire services administrators Other administrator (school principal, faculty head/dean, library/museum/gallery director, research facility director) Defence forces Commissioned Officer Professionals – generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others:</p> <ul style="list-style-type: none"> • <i>Health, Education, Law, Social Welfare, Engineering, Science, Computing professional</i> • <i>Business (management consultant, business analyst accountant, auditor, policy analyst, actuary, valuer)</i> • <i>Air/sea/rampart (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)</i> 	<p style="text-align: center;">Occupation Group B Other business managers, arts/media/sportsperson and associate professional</p> <p>Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business Specialist Manager (finance/engineering/production/personnel/industrial relations/sales/marketing) Financial Services Manager (bank branch manager, finance/investment/insurance broker, credit/loans officer) Retail sales/Service manager (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency) Arts/Media/Sports (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official) Associate Professional – generally have diploma/technical qualifications and support managers and professionals:</p> <ul style="list-style-type: none"> • <i>Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional</i> • <i>Business/administration</i> • <i>(recruitment/employment/industrial relations training officer, marketing' advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager)</i> • <i>Defence Forces senior Non-Commissioned officer</i>
<p style="text-align: center;">Occupation Group C Tradesmen/women, clerks and skilled office, sales and service staff</p> <p>Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group Clerks (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accountant/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customers services clerk, admissions clerk) Skilled office, sales and service staff:</p> <ul style="list-style-type: none"> • <i>Office (secretary, personal assistant, desktop publishing operator, switchboard operator)</i> • <i>Sales (company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher)</i> • <i>Service (aged/disabled/refuge child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor)</i> 	<p style="text-align: center;">Occupation Group D Machine operators, hospitality staff, assistants, labourers and related workers Drivers, mobile plant, production/processing machinery and other machinery operators</p> <p>Hospitality staff (hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper) Office Assistants, sales assistants and other assistants:</p> <ul style="list-style-type: none"> • <i>Office (typist, word processing/data entry/business machine operator, receptionist, office assistant)</i> • <i>Sales (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker)</i> • <i>Assistant/aide (trades' assistant, school teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/galley attendant, usher, home helper, salon assistant, animal attendant)</i> <p>Labourers and related workers:</p> <ul style="list-style-type: none"> • <i>Defence Forces – ranks between senior NCO not included above</i> • <i>Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, green keeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer, fishing hand)</i> • <i>Other worker (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker).</i>